



**Kai Atawhai
(Personal Advisor)**

**Youth Horizons
Position Description**

Position Purpose

Youth Horizons is a not-for-profit organisation providing evidence based sustainable solutions for family and young people who are at risk of poor outcomes due to complex behavioural and/or mental health needs.

The organisation provides a range of interventions in residential and FosterCare settings, and intensive clinical support services in the community for adolescents and children with severe behavioural problems and/or mental health issues.

Youth Horizons also provides preventative and proactive approaches to families and young people where social or demographic indicators put them at risk of poor outcomes, which includes the children developing behavioural/mental health problems and youth making transition to adulthood.

The position of Kai Atawhai is responsible for coordination and delivery of support and programmes to young people who have been referred to Ka Awatea.

Location

This position is based at Youth Horizons' Head Office, Mt Wellington, Auckland.

Key Relationships

Reports to

Programme Manager

Internal Relationships

Clinical Supervisor
Programme Administrator
Kai Atawhai/Personal Advisors
Chief Executive Officer
The Administration Team

External Relationships

Dingwall Trust
Families
Child, Youth and Family
Community Stakeholders
Work and Income
Community Agencies

Management Responsibility

Nil

Key Result Areas

This job is responsible for the following key result areas and tasks:

- Working collaboratively with the young person, family/whanau, Child, Youth and Family and other key stakeholders in the life of the young person to establish the transition plan for the young person
- Ensure the plan includes goals to meet the young person's education, health, welfare, cultural, social, spiritual and recreational need in a positive strength based fashion.
- Ensure the transition plan includes goals to improve the young person's skills with a focus on increasing employability and enhancing social participation and engagement
- Ensure the young person is fully involved in the transition plan and is in agreement with the plan.
- Ensure young person has knowledge of and access to health services, including counseling services, alcohol and drug services, sexual health services and adolescent mental health services.
- Support the young person in maintaining or re-engaging with their families/whanau and support them to improve this relationship if appropriate
- Work with the young person to establish a support network for themselves during their transition: this may include Youth Horizons mentors.
- Implement motivational strategies and strength based approaches in order to maintain the young person engagement with the service and level of motivation.
- Ensure plan includes interventions to address risk factors associated with offending
- Planning and prioritising intermediary goals, or action steps, to advance the overall progress of the young person and their family or whanau
- Coordinating the range of other services necessary to ensure the best result for the young person as they move towards independence

- Facilitate young people's access to emergency services such as housing, mental health etc when required.
- Being part of the on-call roster
- Any other duties as directed by your Manager

Qualification Requirements

The following qualifications are considered important to the effective execution of this role:

- No formal qualification is required however a qualification in a youth related or social work area would be highly advantageous

Experience

The following experience is required for the effective execution of this role:

- Will have previous experience working with youth
- Experience working collaboratively in a multi-disciplinary team and within a multi-disciplinary framework
- Experiencing in using motivation strategies and strength based approaches with youth.
- A sound knowledge of community resources and how to access information and resources relating to education, employment, housing and health services.
- Experience working with a range of cultures
- An in-depth knowledge of the way in which CYF works, as well as an in-depth knowledge of the Children Young Persons and their Families Act 1989
- Experience Developing and facilitating the achievement of goals for young people with complex behavioural and support needs
- Previous high level conflict resolution experience

- Experience in report writing
- Experience working in a computerised office environment.

Competencies

The following competencies are required for the effective execution of this role (with the level of competency from the corresponding framework indicated):

- Teamwork and Relationships
- Initiative and Innovation
- Commitment to Treaty of Waitangi
- Organisation Commitment
- Communication
- Position Specific Expertise
- Information Technology
- Policy Interpretation, Development and Advice
- Concern for Effectiveness and Results
- Leadership and Management
- Financial and Physical Resource Management
- Strategic Focus.